

PRIVACY POLICY



Dr Wabnitz and his staff respect your right and your child's right to privacy. We collect information from you and your child for the primary purpose of providing quality health care for your child. We do this in accordance with the *Australian Privacy Principles*, the *Privacy Act 1988*, and the *Privacy (Private Sector) Amendment Act 2000*.

We require you to provide us with personal details and a full medical history regarding you and your child so that we may properly assess, diagnose, and treat your child's health care needs. This means that we may use the information that is provided in the following ways:

- Disclosure to others involved in your child's health care, including treating doctors, specialists, and other health professionals outside of this medical practice. This may occur through referral to other health professionals or for medical tests, and in the reports or results returned to us following the referrals.
- Administrative purposes in running our medical practice.
- Billing purposes, including compliance with Medicare and Health Insurance Commission requirements.
- Evaluation of the quality of the service provided by Dr Wabnitz as an internal audit process.
- Use of depersonalized photographic or video material for the purpose of training, education, research and/or publication. It is important to note that no features, facts or information that would allow your child to be identified would be presented or published.

You are not obliged to provide any information requested, but failure to do so may compromise the quality of health care and treatment given to your child.

Please note that we are obliged to comply with court orders and statutory requests for information for which your consent is not required.

Medical records are stored on our computer system and/or in a secure offsite facility. Only authorised personnel may access these areas, and computer systems can only be accessed using secure passwords. If a data breach occurs with risk of serious harm because of the data breach, then we are required by law to notify the Office of the Australian Information Commissioner as well as individuals affected by the data breach.

You have a right to inspect or request copies of information collected about your child, except in some circumstances where access might legitimately be withheld - an explanation will be provided in these circumstances. If you require copies of records and/or an explanation of your child's records, a fee will apply.

Obsolete information is destroyed in a manner that preserves confidentiality.

Should Dr Wabnitz or his staff seek to use information for any other purpose other than as set out above, then further patient/parental consent will be sought.

If you have any queries or concerns regarding the handling of your health information, please do not hesitate to raise these concerns with any member of our practice.